

**Wotton Youth Liaison Group**  
**Minutes of committee meeting**  
**Tuesday 5<sup>th</sup> July 2016**  
**Civic Centre 7.30 pm**

Present: Katie Elliott, Jess Jenkins, Sarah Watt, Rachel Pratt, Terry Luker, Paul Barton, Ken Tucker

**1. Apologies:** June Cordwell, Steve Miles, Paul Hemming, Karen Dover, Rob Axford

**2. Minutes** of the meeting of 7<sup>th</sup> June 2016 and matters arising  
Minutes of the meeting of 7<sup>th</sup> June were agreed and signed.

**Matters Arising**

**Heritage Project:** Publicity using posters, Facebook, Heritage Centre already live. Questions are being compiled and interviewees sought. **ACTION:** Paul to forward all questions to Katie to collate. Katie thanked everyone for their work on this. WYLG has £2,578 available for the project and will buy the camera etc from our local camera shop who has agreed to support the young people with all technical queries. **ACTION:** Terry to check that the quote for Sony RX1011 of £1,466 inc VAT includes external mike, remote control, tripod, SD memory card, and bag.

**Youth Café:** Cheque written and signed ready to give to WTC.

**Mental Health Project:** Katie has spoken to Rhiannon and Jane. **ACTION:** Katie to contact male counsellor who has been recommended in Cheltenham if he knows of anyone closer.

**ACTION:** Ken to check that Steve has received Simon's application.

**Summer Programme:** The Committee congratulated Katie on having made such a good job of the programme in time for the holidays. **ACTION:** Katie to buy flowers/plant and card for Moira for all her help. Ken was thanked for arranging the distribution. Ken will pay distributor and we will pay Ken.

**Article for Directory:** Jess has submitted this for August edition.

**3. Funding bids**

**GCC funding for youth shelter:** This needs to be spent soon. **ACTION:** Sarah to forward suggested shelter designs to WYLG, BMX group and WCSF to agree best design. **ACTION:** Katie to ask for a 3 month extension. Committee agreed to assist with its installation.

**4. Financial Report**

Wendy has resigned as Treasurer and Katie to take on role. The committee thanked Wendy for her work whilst on the committee.

We owe £190 for printing the summer programme and delivery will be between £80-90.

Wotton Town Council are owed £422 for Youth Café and Recreational Trust are owed £25 for affiliation. Katie to present accounts to RT at their AGM Wednesday 13<sup>th</sup> July.

**ACTION:** Katie – arrange for bank statements to come to her, prepare accounts for RT AGM, arrange for the above invoices to be paid – John and June to sign cheques.

**5. Youth Forum, Youth Club and Outreach update**

Jess: Numbers are stable and summer plans are in place. Rob Berwick is new Arts Apprentice (YCS and UTEA).  
Simon planning Outreach on Fridays outside KLBS or on grass to front of Fire Station.

## **6. Activity in the Town**

Full report is on Facebook. New Warden Lisa is to cover Cam & Berkeley once local training complete.

Regular patrols are being made Pitman Place and Bearlands for Graffiti; Synwell Playing Field and The Full Moon for behaviour; New Road allotments for theft.

**ACTION** Sarah to send John Ferraby's contact details to Terry & Paul regarding bushes/trees to help secure allotment site.

## **7. Reports from other youth providers in town**

**WCSF:** We have raised £95,000 but tenders came in higher than expected so £8,000 still to go. All lease and legal costs have been paid and we continue to apply for funding.

WCSF are planning a festival Party in the PARC for July 2017 and would welcome input from other groups in the town, both with overall organisation and with running stalls and raising sponsorship.

## **8. Any other business.**

**8.1** New sign for Youth Centre. **ACTION:** Sarah to tell WTC that we like the open lettered red, white and blue one.

**8.2** Mental Health project: **ACTION:** Jess to evaluate GMASS information

**8.3** John Cordwell has £5,000 children's activity fund. No projects currently suitable.

**8.4** Graffiti project. £150 from WYLG plus could help some if could not afford it. To take place in Autumn half term. The project to produce panels for the PARC will take place later.

**ACTION:** Katie to reply to Ali

**8.5** TSB – new manager Melanie wants to get involved in fundraising. Shelter for PARC suggested as possible project. **ACTION:** Katie to respond.

**8.6** Youth Centre: **ACTION:** Jess to put times and days of opening in the window of the Youth Centre.

## **Date of next meetings:**

**August 9<sup>th</sup>, September 6<sup>th</sup>, October 4<sup>th</sup>, November 1<sup>st</sup>, December 6<sup>th</sup>**